



## Winthrop Middle School

### School Site Council Meeting VI

March 28, 2017

**Welcome – Present:** Administration: Mr. Curley, Principal; Teachers: Daniela Foley; Teresa Dankner; Chris Beckvold; Coni Moore MS-HS teacher liaison; Brynn Durkee; Parents: Debbie Chavis, Mrs. Christine Snow; Mrs. Leslie Lawton; Community Representative: Karin Chavis

#### Agenda

**3:15-4:15**

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|------|---|
| 3:15 | Review of Minutes   |
| 3:30 | Review of Parent Survey<br>-Translate into Spanish and Portuguese |
| 3:55 | Next Steps  |

**Meeting called to order: 3:15 pm**

#### I. New Business:

- ✚ Approval of minutes from last month: Mr. Curley moves to accept; Karin Chavis seconded, and all were in favor
- ✚ School Handbook Review for 2017 – 2018 [[Suggestion: refer to a copy of the draft of the handbook in order to reference the pages and items mentioned here](#)]
- ✚ Misuse of Chrome-books to be added
- ✚ Behavior
- ✚ Adding to rubric 3<sup>rd</sup> down → Hall Passes required, p.6
- ✚ Looking at severity of the incident
- ✚ Pg. 7 Plagiarism sources need to be cited: Any student who is found to have plagiarized material be it a test, quiz, book report, or final exam will be disciplined by the teacher. See 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> consequence
- ✚ Pg. 10 Inflammatory/libelous/slandorous statements i.e. spreading rumors (including social media), being malicious, intended to make someone angry.



- ✚ Items being added to current Handbook to be added to pg. 11 → Cafeteria misconduct
- ✚ Pg. 21, # 6 to be eliminated must stay a minimum time; parents must be notified same day (#10)
- ✚ Suggestion: Table of Contents would be helpful
- ✚ Plagiarism immediate intervention
- ✚ Pg. 27, # 5 unexcused tardies = Sat. School
- ✚ Pg 27, Use of Tabacco and E-Cigarettes
- ✚ Mentioned also on pg. 44
- ✚ Pg. 53, Specify name of coordinator
- ✚ Pg. 6, stipulated headphones not allowed
- ✚ Unpin tabs sites can be blocked
- ✚ Update sheet going to school committee
- ✚ Plan: Survey to be sent out before Spring Break
- ✚ Winthrop Middle School Social Emotional Learning (SEL) Survey
- ✚ Need translations prior to April 10<sup>th</sup>
- ✚ Coní will do the translations into Spanish, Portuguese, and Arabic, with new software and use Google Docs to translate the Albanian.

#### **NEXT STEPS**

- ✚ We will have survey results by then and we can tweak the SIP based on the
- ✚ May 23<sup>rd</sup> meeting will have SIP ready for all of us to review.

**Next meeting, Tuesday, April 25<sup>th</sup>** [This meeting was canceled later, next meeting May 23]

Coní motions to adjourn, and Dani seconded, all in favor

**Meeting Adjourned: 4:14 pm**

Minutes Respectfully Submitted by: *Coní Moore*

